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## MEMORANDUM

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TO: Mayor and City Council  
FROM: Stephanie Hilleshiem, Community Dev. Specialist  
**SUBJECT: 2020 Outfitter Contract**  
DATE: June 2, 2020

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### **Background:**

The City of Princeton was able to hire an outfitter, Paddler Bridge, LLC. for the 2019 summer and season. Working with the Paddle Bridge, was a great opportunity for the City of Princeton for many reasons including liability and staff time. The City Council appropriated \$6,000 for the Canoe and Kayak program for 2020 and staff have requested and received donations of \$8,500 for the program and the events associated with the program. With this funding the city has been able to negotiate an outfitting contract for the 2020 season.

### **Analysis:**

The City of Princeton has been working to find agreeable terms to pay the outfitter for staff time, transportation costs, liability insurance and other costs associated with the outfitter being located in Riverside park for the summer of 2020. The agreed upon price is: \$8,700 for Saturday and Sundays June 6-Labor Day. In the event weather or other unforeseen circumstances arise and operations must close, \$120 will be reimbursed back to the city for the day. Any extra events added outside of the agreed upon schedule will be agreed upon by staff prior to the event.

### **Recommendation:**

City Staff recommend the Council accept the attached contract for outfitting services for the 2020 season.